manitoba centennial centre corporation

555 main street • winnipeg, manitoba R3B 1C3 • area code (204) 956-1360

December 15, 1983.

The Honourable Eugene Kostyra,
Minister of Culture, Heritage
and Recreation,
357 Legislative Building,
Winnipeg, Manitoba.
R3C 0V8

Dear Sir:

In accordance with Section 8 of the Centennial Centre Corporation Act, I hereby submit the Annual Report of the Corporation for the fiscal year ended March 31, 1983.

Yours sincerely,

Thérèse Gobeil-Cameron

Thérèse Gobeil-Cameron,
Chairperson,
Board of Directors.

THE MANITOBA CENTENNIAL CENTRE CORPORATION

A N N U A L R E P O R T

FOR THE YEAR ENDED MARCH 31, 1983

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1983

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THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1983

B O A R D O F D I R E C T O R S

Chairperson	-	Mrs. Thérèse Gobeil-Cameron
Vice-Chairperson	-	Mrs. Helen Steinkopf
Members	-	Mr. J. D. Benson Mr. S. N. Cohen Mr. Edmond Guertin Mr. Edwin Klassen Dr. F. A. L. Mathewson Mr. Neil Osler Mr. George Sellers

A D M I N I S T R A T I O N

Executive Director	-	Mr. R. G. Goodman
Concert Hall - Manager	-	Mr. J. C. Walton
- Assistant Manager	-	Mr. R. R. Dorey
- Assistant Manager	-	Mr. K. A. McLeod
Accounting - Chief	-	Mr. J. F. Derin
Building - Superintendent	-	Mr. R. A. Reid
Plant - Superintendent	-	Mr. A. W. Heller
Security - Chief	-	Mr. E. O. Mauro

THE MANITOBA CENTENNIAL CENTRE CORPORATION

ANNUAL REPORT

For the Year Ended March 31, 1983

During the 1983 fiscal year, a total of six meetings were held by the Board of Directors. There was no change in membership of the Board during the year.

Organization and Administration

The Organizational and Administrative structure of the Corporation follows the pattern established in prior years. The Corporation's activity includes the administration of the Concert Hall and its related programs and services as well as the maintenance and development of all buildings and properties of the Centennial Centre.

In September, 1982, agreement was reached on two new collective agreements with Corporation employees. The contract with the Manitoba Government Employees' Association, Centennial Unit, extends for a two-year period expiring in September, 1984. The agreement with the International Alliance of Theatrical Stage Employees also extends for a two-year period to August, 1984.

Operations

The operating program continues to strive for a high standard of building services and maintenance. Preventative plant maintenance programs are encouraged and new programs for better services and cost effectiveness, particularly in areas involving energy costs, are emphasized wherever possible. The close liaison with various departments and agencies of the provincial government continues to assist in the operating program.

Concert Hall

Utilization of the Concert Hall continues to be extensive, although, as anticipated, there was a decline in the number of events. At 256 performances, compared to the 277 of the previous year, it is apparent that the North American trend of decreased touring has had its effect. Based on observations in the entertainment industry across the continent, no significant increased activity is expected for at least another two years.

A comparison of statistics from the previous year to the 1983 fiscal year has one positive aspect. There has been an improvement in the average audience size. It is anticipated that this pattern will continue with perhaps the most impressive increase being seen at the Winnipeg Symphony Orchestra concerts. A comparative schedule of event and attendance figures is attached to this report as Appendix B.

Capital Program

During the year the Corporation carried out a program for the restoration or replacement of building services and equipment. The 1982/83 program did not include new facilities. Schedule 5 lists capital and other major expenditures involving a total of $452,003 in 1982/83.

Of this amount, $255,500 was financed by capital grants from the Province of Manitoba. The balance of $196,503 was allocated by the Board of Directors from current operations and hence from Funds Retained for Working Capital and Future Operations.

The six major projects are described as follows:

1. Air Handling System - Museum - $90,530

   At this point in the gallery construction program in the Museum Exhibit Hall, it was necessary to modify the heating and air handling systems in the Hall.

2. Building Repairs - Museum Tower - $169,064

The problem of excessive heat and moisture migration from the building necessitated interior renovations as well as repairs and replacements on the exterior precast concrete panels.

3. Emergency Standby Power Project - $65,134

The existing battery-operated emergency lighting system in the complex is being replaced by a more comprehensive system which will include a diesel generator. The $220,000 project will be completed in 1983/84.

4. Nonsuch Building - $41,999

Expenditures on the Nonsuch project included a re-roofing contract, $29,605, a humidity monitor, $10,377 and building modifications, $2,017.

5. Concert Hall Washroom Renovations - $27,005

The renovations expanded the facilities available in the Hall.

6. Concert Hall Redecorating - $58,271

The first major painting and redecorating program since the opening of the Hall in 1968 was carried out during the summer of 1982.

The Manitoba Centennial Citizens' Campaign

The activity of the Campaign account, Schedule 3, is now related to the final transactions of the 1970 campaign and to the maintenance and updating of the Hall of Renown and the Founder's Circle.

The Manitoba Centennial Foundation of the Future

In 1969, the Manitoba Centennial Corporation established the "Foundation of the Future" in order to emphasize the importance of

children in Manitoba's second century. The Board of Directors of the Foundation is to be composed of children born on six special Centennial days in 1970--January 1, May 12, July 1, July 15, October 12 and December 31. A total of 305 children were born on these dates.

The original trust for the Foundation was assigned from the Centennial Citizens' Campaign on the basis of $10.00 for each of the 305 children or a total of $3,050. On December 31, 1980, the tenth anniversary of the fund, the trust was calculated to be $7,010. As indicated in Schedule 4, the trust at March 31, 1983 amounts to $9,406.

The original terms for the Foundation specified that its Board of Directors is to meet on July 15 in the year 2000 with the Premier of the Province of Manitoba to act as Chairman. At that time the use of the accrued funds is to be determined.

Financial Administration

The report of the Provincial Auditor, along with the accompanying financial statements, is attached as Appendix A to this report. Some highlights from the financial operations are:

- Expenditures exceeded revenues, grants and recoveries by $46,592. This deficit was charged to the account designated as funds retained for working capital.(Exhibit B)
- Revenues increased by approximately 8% or $68,400--from $854,600 to $923,000. This additional revenue was a result of increased Concert Hall rental rates ($18,000) and increased bar and parking revenues ($49,000). Details are included in Exhibit C.
- The operating grant for the year was approved by the Province of Manitoba in the amount of $1,134,900.(Exhibit C)
- The shared cost assessment to the Museum of Man and Nature was determined in consultation with the Museum and the Department of Cultural Affairs. The assessment was increased by 6% to $666,000.
- Operating costs totalling $2,836,881 are reported in Exhibit C with details provided in Schedule 1.

- Salaries and employment benefits continue to be the largest item in the Corporation's expenditures. In 1982/83, the total is $1,602,200, approximately 61% of operating costs. This compares to $1,406,300 in the previous year. The increase of $195,900 includes negotiated salary adjustments which follow the pattern established in the Manitoba civil service and an increase in security coverage in the Museum.

- The following comparisons illustrate the more significant changes in other operating expenditures:

	1983	1982	Increase
Utilities	$439,000	$420,000	$ 19,000
Health and Post Secondary Education tax levy	17,800	-	17,800
Building Repairs and maintenance	171,700	135,200	36,500
Stage supplies and maintenance	47,900	26,100	21,800
Bar and Parking supplies (offset by increased revenues)	181,000	152,000	29,000

- Personnel statistics for the year are compared to 1982 in Appendix C. They indicate that staff numbers are being maintained at a reasonably consistent level.

Appendix A

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Auditor's Report and Financial Statements
for the year ended March 31, 1983

PROVINCE OF MANITOBA
PROVINCIAL AUDITOR

MANITOBA

PROVINCE OF MANITOBA
PROVINCIAL AUDITOR

THE MANITOBA CENTENNIAL CENTRE CORPORATION

REPORT OF THE PROVINCIAL AUDITOR'S OFFICE

We have examined the financial statements, being Exhibits A, B, C and Schedules 1 to 5, together with the notes thereto, of The Manitoba Centennial Centre Corporation for the fiscal year ended March 31, 1983. Our examination was made in accordance with generally accepted auditing standards, and accordingly included such tests and other procedures as we considered necessary in the circumstances.

In our opinion, these financial statements present fairly the financial position of The Manitoba Centennial Centre Corporation as at March 31, 1983 and the results of its operations for the year then ended in accordance with the accounting policies stated in note 1 to the financial statements applied on a basis consistent with that of the preceding year.

W. K. Ziprick, C.A.,
Provincial Auditor.

September 26, 1983,
Winnipeg, Manitoba.

Exhibit A

THE MANITOBA CENTENNIAL CENTRE CORPORATION

BALANCE SHEET

as at March 31, 1983
(with 1982 figures for comparison)

	1983	1982
A S S E T S		
Cash on hand and in bank	$ 96,770	$120,646
Term deposits - Province of Manitoba (Note 2)	367,413	407,770
Accounts receivable:		
Province of Manitoba	-	15,533
Other	63,267	59,470
	63,267	75,003
Capital expenditure recoverable, Province of Manitoba, Schedule 5	55,500	-
Inventory of bar supplies, at cost	16,387	11,093
Prepaid expenses	10,798	9,442
	$610,135	$623,954
L I A B I L I T I E S		
Cheques issued and outstanding	$ 94,183	$ 48,253
Accounts payable	146,564	114,695
Accrued wages	7,331	56,846
Deposit on rentals	6,146	7,650
	254,224	227,444
Trust accounts:		
The Maitland Steinkopf Youth Fund, Schedule 2	53,558	47,445
The Manitoba Centennial Citizens' Campaign, Schedule 3	8,161	9,433
The Manitoba Centennial Foundation of the Future, Schedule 4 (Note 3)	9,406	8,254
	71,125	65,132
Reserve for Deductible Costs on Insurance Claims (Note 4)	15,000	15,000
Funds Retained for Working Capital and Future Operations, Exhibit B	269,786	316,378
	$610,135	$623,954

Exhibit B

THE MANITOBA CENTENNIAL CENTRE CORPORATION

FUNDS RETAINED FOR WORKING CAPITAL AND FUTURE OPERATIONS

as at March 31, 1983
(with 1982 figures for comparison)

	1983	1982
Balance - beginning of year	$316,378	$258,812
Revenues over (under) expenditures for the fiscal year, Exhibit C	(46,592)	57,566
Balance - end of year, Exhibit A	$269,786	$316,378

Exhibit C

THE MANITOBA CENTENNIAL CENTRE CORPORATION

STATEMENT OF REVENUES AND EXPENDITURES

for the year ended March 31, 1983
(with 1982 figures for comparison)

	1983	1982
Revenues:		
Rentals:		
Concert Hall	$ 292,914	$ 274,779
Office space	34,001	34,111
Restaurant facilities	45,872	42,537
Bar sales	195,530	170,746
Parking fees	284,053	259,869
Checkroom fees	7,408	6,883
Concession revenue	10,735	10,057
Investment income	52,481	51,074
Miscellaneous income	79	4,587
	923,073	854,643
Government of Manitoba grant	1,134,900	851,500
Recovery of expenditures:		
Museum of Man and Nature (Note 5)	666,000	607,200
Others	66,316	54,987
	732,316	662,187
Total revenues, grants and recoveries	2,790,289	2,368,330
Expenditures, Schedule 1		
Administration and general	320,901	268,185
Bar operations	134,870	112,131
Concert Hall front of house (Note 6)	106,328	103,008
Building services and maintenance	1,467,693	1,308,365
Parking service	148,644	130,734
Security service	279,465	236,305
Stage operations	182,477	152,036
	2,640,378	2,310,764
Net capital projects and other major expenditures, Schedule 5 (Note 1)	196,503	-
Total expenditures	2,836,881	2,310,764
Revenues over (under) expenditures for the fiscal year, Exhibit B (Note 5)	$ (46,592)	$ 57,566

THE MANITOBA CENTENNIAL CENTRE CORPORATION

SCHEDULE OF EXPENDITURES

for the year ended March 31, 1983
(with 1982 figures for comparison)

	1983	1982
Administration and general:		
Salaries and employee benefits	$ 246,706	$ 217,952
Insurance	15,499	14,544
Telephone	11,910	10,402
Printing and Stationery	7,727	6,116
Audit and legal fees	8,725	7,025
Other	12,519	12,146
Health and Post Secondary Education tax levy	17,815	-
	320,901	268,185
Bar operations:		
Salaries and employee benefits	42,783	39,189
Cost of beverages sold	81,632	65,776
Other	10,455	7,166
	134,870	112,131
Concert Hall front of house: (Note 6)		
Salaries and employee benefits	73,974	67,356
Transportation allowances and other	32,354	35,652
	106,328	103,008
Building services and maintenance:		
Salaries and employee benefits	774,543	679,581
Light, power and water	241,779	238,927
Heat	197,455	181,314
Repairs, maintenance and supplies	171,740	135,176
Minor capital expenditures	32,790	32,346
Other	49,386	41,021
	1,467,693	1,308,365

THE MANITOBA CENTENNIAL CENTRE CORPORATION

SCHEDULE OF EXPENDITURES

for the year ended March 31, 1983
(with 1982 figures for comparison)

	1983	1982
Parking services:		
Salaries and employee benefits	$ 58,784	$ 51,686
Agency fees and expenditures	86,847	72,624
Interest and other	3,013	6,424
	148,644	130,734
Security services:		
Salaries and employee benefits	270,824	224,647
Other	8,641	11,658
	279,465	236,305
Stage operations:		
Salaries and employee benefits	134,597	125,924
Repairs, supplies and equipment	47,880	26,112
	182,477	152,036
Total expenditures, Exhibit C	$2,640,378	$2,310,764

Schedule 2

THE MANITOBA CENTENNIAL CENTRE CORPORATION

THE MAITLAND STEINKOPF YOUTH FUND TRUST ACCOUNT

Summary of Transactions
for the year ended March 31, 1983
(with 1982 figures for comparison)

	1983	1982
Balance - beginning of year	$ 47,445	$ 40,077
Revenue:		
Investment income	6,613	7,818
	54,058	47,895
Expenditure:		
Joint Veterans' Association of Greater Winnipeg	500	450
Balance - end of year, Exhibit A	$ 53,558	$ 47,445
Represented by:		
Amount in term deposit	$ 53,558	$ 47,445

Schedule 3

THE MANITOBA CENTENNIAL CENTRE CORPORATION

THE MANITOBA CENTENNIAL CITIZENS' CAMPAIGN TRUST ACCOUNT

Summary of Transactions
for the year ended March 31, 1983
(with 1982 figures for comparison)

	1983	1982
Balance - beginning of year	$ 9,433	$ 8,316
Revenue:		
Collections on pledges:		
Campaign '70	50	-
Investment income	1,262	1,522
	1,312	1,522
	10,745	9,838
Expenditure:		
Administration costs	664	405
Renovation to "Founders Circle"	1,920	-
	2,584	405
Balance - end of year, Exhibit A	$ 8,161	$ 9,433
Represented by:		
Cash in bank less outstanding cheques	$ (1,933)	$ 312
Amount in term deposits	10,094	9,121
Totals	$ 8,161	$ 9,433

Schedule 4

THE MANITOBA CENTENNIAL CENTRE CORPORATION

THE MANITOBA CENTENNIAL FOUNDATION OF THE FUTURE TRUST ACCOUNT

Summary of Transactions
for the year ended March 31, 1983
(with 1982 figures for comparison)

	1983	1982
Balance - beginning of year	$ 8,254	$ 7,243
Revenue:		
Investment income	1,152	1,011
Balance - end of year, Exhibit A (Note 3)	$ 9,406	$ 8,254
Represented by:		
Amount in term deposit	$ 9,406	$ 8,254

Schedule 5

THE MANITOBA CENTENNIAL CENTRE CORPORATION

CAPITAL PROJECTS AND OTHER MAJOR EXPENDITURES
for the year ended March 31, 1983
(with 1982 figures for comparison)

	1983	1982
Capital Projects:		
Air Handling & Heat Recovery Systems - Museum	$ 90,530	$ 9,000
Carpet Replacement - Concert Hall	-	35,949
Closed Circuit Television - City Hall Tunnel	-	4,500
Stage Drapery Replacement	-	9,565
Building Repairs - Museum Tower	169,064	45,140
Window Caulking	-	15,443
Emergency Standby Power Project	65,134	-
	324,728	119,597
Other Major Expenditures:		
Nonsuch Building - Roof Repairs	41,999	-
Concert Hall Washroom Renovations	27,005	-
Concert Hall Redecorating	58,271	-
	127,275	-
Total Expenditures	452,003	119,597
Less:		
Capital grants - Province of Manitoba:		
Received during the year	200,000	119,597
Recoverable, Exhibit A	55,500	-
Total Capital Grants	255,500	119,597
Net Capital Projects and other Major Expenditures, Exhibit C (Note 1)	$196,503	$ -

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Notes to Financial Statements
March 31, 1983

1. Accounting Policies

The Corporation's financial statements have been prepared using the accrual basis of accounting except for capital acquisitions and pension payments.

Capital projects and other major expenditures are recognized as operating expenditures in the current year except to the extent of funding by capital grants from the Province of Manitoba as reflected separately on Schedule 5.

Pension payments are recognized as operating expenditures only as payments are made under provisions of the Manitoba Civil Service Superannuation Act. The provisions of this act require the Corporation to contribute 50% of the pension payments being made to retired employees. A provision has not been made in the accounts of the Corporation to fund current or past service obligations to the Civil Service Superannuation Fund. An actuarial report as at December 31, 1980 calculated the value of these liabilities at $393,600. This figure was based on a calculation which provided no allowance for future increases in pension due to increases in the cost of living. Based on a formula set out in the report, the figure at December 31, 1982 amounts to $597,500.

The actuary also reported on the value of these liabilities based on a calculation which made an allowance for future increases in pension due to increases in the cost of living. The value as at December 31, 1980 was $549,500. The actuary's formula projects this figure to $838,900 as at December 31, 1982.

2. Funds invested with the Province of Manitoba in term deposits as at March 31, 1983, including accrued interest, are as follows:

	Term Deposits	Accrued Interest	Total
Certificates maturing in 90 Days			
Operating Funds	$290,000	$ 4,355	$294,355
Maitland Steinkopf Youth Fund	52,752	806	53,558
Manitoba Centennial Citizens' Campaign	10,000	94	10,094
Five Year Certificate maturing December 31, 1985			
Manitoba Centennial Foundation of the Future	9,103	303	9,406
Total	$361,855	$ 5,558	$367,413

3. In 1969, the Manitoba Centennial Corporation established the "Foundation of the Future". The Board of Directors of the Foundation is to be composed of children born on six special dates in 1970, Manitoba's centennial year. The terms of the Foundation's establishment provide that the Board of Directors is to meet on July 15 in the year 2000 when the use of the fund is to be determined. The amount of the original trust was established at $3,050. Based on five year deposit rates with the Province, the Trust has increased to $9,406 at March 31, 1983, (Schedule 4).

4. The insurance program of the Corporation contains a deductible clause requiring the Corporation to pay the first $5,000 on any one claim with a maximum of $15,000 in any one year. The Corporation has set aside a reserve of $15,000 and, as long as the conditions of the insurance coverage are unchanged, it will be maintained at this level.

5. Operating and maintenance costs include the provision of service to the Centennial Centre as a whole including the Museum of Man and Nature and other organizations located within the Centre. Annual payments from the Museum of Man and Nature for operating costs are set by the Government. The amount set for 1982/83 was $666,000 and the estimated cost of services provided was $816,000.

6. Expenditures designated as "Concert Hall front of house" consist of checkroom, usherette and doorman services.

APPENDIX B

MANITOBA CENTENNIAL CENTRE CORPORATION

CENTENNIAL CONCERT HALL

Month	NUMBER OF PERFORMANCES					ATTENDANCE				
	1978-1979	1979-1980	1980-1981	1981-1982	1982-1983	1978-1979	1979-1980	1980-1981	1981-1982	1982-1983
April	23	19	21	20	13	30,712	27,235	29,458	27,522	16,880
May	18	15	18	14	23	24,467	18,495	22,090	16,906	34,905
June	20	9	11	17	28	16,296	6,076	12,632	12,968	38,833
July	7	7	15	16	9	9,947	7,144	22,617	22,668	12,803
August	13	7	16	21	4	10,465	5,168	15,471	24,966	6,945
September	27	23	28	29	17	40,656	29,642	44,570	33,425	18,930
October	36	30	36	36	31	57,005	39,494	53,587	46,765	36,768
November	18	23	24	27	32	26,944	31,913	33,392	40,121	41,132
December	22	20	22	20	22	30,156	32,465	28,631	30,474	32,768
January	21	24	17	22	22	27,419	35,194	21,325	26,134	25,985
February	23	26	27	20	20	27,419	33,058	43,853	25,800	27,438
March	35	35	35	35	35	36,730	41,179	44,872	38,839	43,434
	263	238	270	277	256	338,216	307,063	372,498	346,588	336,821

APPENDIX C

THE MANITOBA CENTENNIAL CENTRE CORPORATION

Summary of Staff

For the Fiscal Year Ended March 31, 1983
Compared to March 31, 1982

	1983			1982		
	Full Time	Part Time	Total	Full Time	Part Time	Total
Operating Staff (Equivalent Full-Time)						
Administration	9.0	-	9.0	9.0	-	9.0
Front of House	2.0	-	2.0	2.0	-	2.0
Stage Operations	3.0	.3	3.3	3.0	.4	3.4
Building Services	27.6	4.6	32.2	28.2	4.5	32.7
Plant Maintenance	10.0	.6	10.6	10.0	.5	10.5
Security & Parking	16.4	3.6	20.0	15.0	4.1	19.1
Totals	68.0	9.1	77.1	67.2	9.5	76.7

Concert Hall "Front of House" (Part-Time Staff Numbers)		
Usherettes	70	70
Barmen	15	15
Service Attendants (Door, Bar, etc.)	26	26
Totals	111	111